



Child's Name _____ Grade (Fall 2017) _____
Parent's Name _____ Address _____
Phone _____ Email _____

Please circle the days requested for your child's Before/After School Childcare schedule. **The schedule does not apply to Camp days.** Choices are: AM only, PM only, PT– up to 3 AM's & 3 PM's, and FT.

AM BEFORE SCHOOL M Tu W Th F (7am-8:25am)
PM AFTER SCHOOL M Tu W Th F (2:55pm-6pm)

The charge for regular care during these hours will be \$_____ (per month). All rates are subject to change at the discretion of the Treehouse Owner.

- A \$100 registration fee is required for **new children** entering Sequoia's Treehouse programs.
- For **New** and **Continuing** children, a deposit is required to reserve a space and equals a \$200 deposit. The deposit will be saved in your account and will be deducted from your last month's school year tuition. Deposits are non-refundable.
- All fees must be paid in advance on or before the first school day of each month. Fees paid after the 15th of each month will incur a \$50 late fee on your next invoice. Fee statements will be emailed to you.
- You will be charged a \$35 handling fee if the bank returns any of your checks for NSF.
- Accounts remaining unpaid after the 20th day of the month will result in your child being dropped from the program. Thereafter, your child may be reinstated if payment is brought current.
- Whenever a child is picked up after 6:00pm (closing for After school care or Full Day) or 4:00pm (closing for Summer Camp), a \$10 fee will be charged for the first 5 minutes. After 5 minutes, the charge will be \$2 per minute. This fee pays for the two teachers that must stay with your child.
- If you wish to make **changes** to your child's schedule, you must give Sequoia's Treehouse a **two weeks written** notice of your intention to do so.
- Absences due to illness or vacation time or personal choice will not result in tuition credit or refund for any of the Treehouse programs.
- Day Camp is \$40 day per child. Each Day Camp has a sign-up deadline date. If a child is signed up past the deadline date, this is considered "drop-in" and will incur an additional \$10 fee for a total of \$50 day per child.
- Additional fees may be charged as outlined in Sequoia's Treehouse Parent Handbook.
- Your child's required registration forms must be completed and returned to the Director by the first day your child is scheduled to start the Program. Your child will not be allowed to attend until these completed forms are submitted to the Director. The parent/guardian/custodian will be responsible for payment of monthly fees from the start date in order to reserve the enrollment spot until such time as the completed forms are returned.
- All Sequoia's Treehouse families are allotted **one free week per child per school year** (Camp days not included) which will be applied in December unless requested otherwise. This does not apply to Summer Camp care.
- Your monthly rates are based on the number of days school is in session and averaged over the 10 months of the school year. There are no prorations for December, February, or June.

Your child's admission into Sequoia's Treehouse program is conditioned on your submission of a signed Contract and Parent/Guardian Authorization form and the return of a copy to you of the Contract signed by the Director.

I HEREBY AGREE to the above conditions and acknowledge that I have read and understand the Sequoia's Treehouse Parent Handbook and consent to the policies described in it.

Legal Guardian: _____ Date _____

Sequoia's Treehouse Director _____ Date _____