



Child's Name _____ Grade (Fall 2022) _____
 Parent's Name _____ Address _____
 Phone _____ Email _____

Please circle the days requested for your child's Before/After School Childcare schedule. Let us know your weekly or bi-monthly schedule.

AM BEFORE SCHOOL M Tu W Th F (7am-School begins)
 PM AFTER SCHOOL M Tu W Th F (School ends-6pm)

The charge for regular care during these hours will be \$_____ (per month). All rates are subject to change at the discretion of the Sequoia's ELC Owner.

- A \$50 registration fee is required for **new children** entering Sequoia's ELC programs.
- For **New** and **Continuing** children, a deposit is required to reserve a space and equals a \$200 deposit. The deposit will be saved in your account and will be deducted from your last month's school year tuition. Deposits are non-refundable.
- All fees must be paid in advance on or before the first school day of each month. Fees paid after the 15th of each month will incur a \$50 late fee on your next invoice. Fee statements will be emailed to you.
- You will be charged a \$35 handling fee if the bank returns any of your checks for NSF.
- Accounts remaining unpaid after the 15th day of the month will result in your child being dropped from the program. Thereafter, your child may be reinstated if payment is brought current.
- Whenever a child is picked up after 6:00pm (closing for After school care or Full Day) or 4:00pm (closing for Summer Camp), a \$10 fee will be charged for the first 5 minutes. After 5 minutes, the charge will be \$2 per minute. This fee pays for the teachers that must stay with your child.
- If you wish to make **changes** to your child's schedule, you must give Sequoia's ELC a **30 days written** notice of your intention to do so.
- Absences due to illness or vacation time or personal choice will not result in tuition credit or refund for any of Sequoia's ELC programs.
- Day Camp is \$47 day per child. Each Day Camp has a sign-up deadline date. If a child is signed up past the deadline date, this is considered "drop-in" and will incur an additional \$10 fee for a total of \$57 day per child.
- Additional fees may be charged as outlined in Sequoia's ELC and Farm School Parent Handbooks.
- Your child's required registration forms must be completed and returned to the Director by the first day your child is scheduled to start the Program. Your child will not be allowed to attend until these completed forms are submitted to the Director. The parent/guardian/custodian will be responsible for payment of monthly fees from the start date to reserve the enrollment spot until such time as the completed forms are returned.
- Your monthly rates are based on the number of days school is in session and averaged over the 10 months of the school year. **There are no prorations for December, February, or June.**

Your child's admission into Sequoia's ELC program is conditioned on your submission of a signed Contract and Parent/Guardian Authorization form and the return of a copy to you of the Contract signed by the Director.

I HEREBY AGREE to the above conditions and acknowledge that I have read and understand the Sequoia's ELC and Farm School Parent Handbooks and consent to the policies described in them.

Legal Guardian: _____ Date _____

Sequoia's Treehouse Director _____ Date _____